

AN ORDINANCE **101069**

**REVISING RULES AND PROCEDURES FOR CITY COUNCIL.**

\* \* \* \*

**WHEREAS**, Section 11 of the City Charter provides in part that all meetings of the Council shall be held at such times as may be prescribed by ordinance or resolution; but not less than one regular meeting shall be held each week, unless postponed for reasons to be spread on the minutes which shall be kept of all Council meetings; and

**WHEREAS**, Section 12 of the City Charter provides in part that Council shall determine its rules and order of business and keep minutes of its proceedings; and

**WHEREAS**, pursuant to this authority the City Council has from time to time taken action to fix the time and place of its meetings as well rules of order of business; and establish rules for those attending such meetings; and

**WHEREAS**, City Council desires to modify the dates, times, and order by which its official business is conducted pursuant to the authority set out in the City Charter; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1. City Council meeting time and order of business.** City Code, Article II Section 2-26 (Regular Meetings) is hereby amended to read as follows:

The council shall hold its regular meetings in the council chamber in the Municipal Plaza Building within the City Hall Complex on Thursday of each week beginning at 9:00 a.m. After the meeting is convened, the City Council shall consider agenda items in the following order and no sooner than the designated times:

1. Items requiring an individual vote, to include time certain items as may be required by law or otherwise scheduled by the City Manager. (9:00 a.m. – noon lunch break)
2. Items which are placed on a consent agenda and may therefore be considered and adopted as a group upon a single vote (upon conclusion of individual items)
3. Executive Session (1:00 p.m.)
4. Continuation of Business (upon conclusion of executive session)
5. Ceremonial recognitions (5:00 p.m.)
6. Citizens to be Heard (6:00 p.m.)
7. At 7:00 p.m. the presiding officer shall entertain a motion to recess the council meeting. If no motion is made or if a motion is made and it fails, the meeting will continue until adjourned. If a motion is made and it passes, the presiding officer shall recess the Council meeting at 7:00 p.m. and reconvene the meeting at 9:00 a.m. on the following day.

**SECTION 2. Briefing Sessions.** City Code, Article II Section 2-27 (Informal Meetings) is hereby amended to read as follows:

An informal session, or work session, shall be held on Wednesday of each week from 3:00 p.m. to 5:00 p.m. on the first floor of the Municipal Plaza Building unless canceled or called for a different date.

**SECTION 3. Addressing City Council.** City Code, Article II Section 2-35(a) (Addressing the City Council) Subsection (1) (General rules) is amended to add a new section (e), and subsections (2), (3) and (4) are amended, in part, to read as follows:

(a) *Addressing the city council.*

(1) *General rules.* A new section is hereby added to read as follows:

(e) In each instance in which a citizen or group is provided an opportunity to address city council, said citizen or group may submit written testimony in support of or opposition to a particular agenda item or on a topic that could be discussed during "Citizens to be Heard" in lieu of presenting verbal testimony, provided that such written testimony is submitted by the deadlines and could otherwise be read into the record during the timeframes provided in this Code.

(2) *Consent Agenda.* Any person wishing to address the Council on one or more items on the consent agenda must sign the register which will be provided by the City Clerk, no later than 9:00 a.m. of the day of the Council meeting, indicating the item or items on the consent agenda the person wishes to address.

(3) *Individual consideration agenda.* Any person wishing to address the council on one or more items on the individual consideration agenda must sign the register which will be provided by the City Clerk no later than 9:00 a.m. of the day of the Council meeting indicating the item or items on the individual agenda the person wishes to address.

(4) *Citizens to be heard.* Any person wishing to address the council during "Citizens to be Heard" must sign the register which will be provided by the City Clerk no later than 6:00 p.m. of the day of the Council meeting, indicating the subject the person wishes to address, and such person may be heard only at this portion of the meeting.

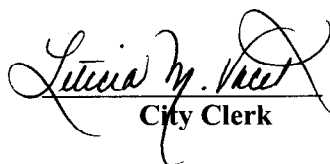
**SECTION 4.** This Ordinance shall become effective immediately upon passage by eight (8) affirmative votes; otherwise said ordinance shall take effect on the tenth (10<sup>th</sup>) day after passage hereof.

**PASSED AND APPROVED** this 23rd day of June 2005.

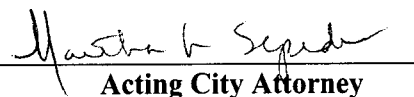


M A Y O R

ATTEST:

  
City Clerk

APPROVED AS TO FORM:

  
Acting City Attorney

# Agenda Voting Results

Name: 18. *Main motion*

Date: 06/23/05

Time: 02:25:29 PM

Vote Type: Multiple selection

Description: An Ordinance revising rules and procedures for City Council. [Presented by Leticia M. Vacek, City Clerk]

Voter	Group	Status	Yes	No	Abstain
ROGER O. FLORES	DISTRICT 1		x		
SHEILA D. McNEIL	DISTRICT 2		x		
ROLAND GUTIERREZ	DISTRICT 3		x		
RICHARD PEREZ	DISTRICT 4		x		
PATTI RADLE	DISTRICT 5		x		
DELICIA HERRERA	DISTRICT 6		x		
ELENA GUAJARDO	DISTRICT 7		x		
ART A. HALL	DISTRICT 8		x		
KEVIN WOLFF	DISTRICT 9		x		
CHIP HAASS	DISTRICT_10		x		
MAYOR PHIL HARDBERGER	MAYOR		x		

# Agenda Voting Results

**Name:** 18. Amendment 2 as presented by Councilman Gutierrez

**Date:** 06/23/05

**Time:** 02:24:01 PM

**Vote Type:** Multiple selection

**Description:**

Voter	Group	Status	Yes	No	Abstain
ROGER O. FLORES	DISTRICT 1		x		
SHEILA D. McNEIL	DISTRICT 2		x		
ROLAND GUTIERREZ	DISTRICT 3		x		
RICHARD PEREZ	DISTRICT 4		x		
PATTI RADLE	DISTRICT 5		x		
DELICIA HERRERA	DISTRICT 6		x		
ELENA GUAJARDO	DISTRICT 7		x		
ART A. HALL	DISTRICT 8		x		
KEVIN WOLFF	DISTRICT 9		x		
CHIP HAASS	DISTRICT_10		x		
MAYOR PHIL HARDBERGER	MAYOR		x		

# Agenda Voting Results

**Name:** 18. Amendment 1 as presented by Councilman Hall

**Date:** 06/23/05

**Time:** 02:24:50 PM

**Vote Type:** Multiple selection

**Description:**

Voter	Group	Status	Yes	No	Abstain
ROGER O. FLORES	DISTRICT 1		x		
SHEILA D. McNEIL	DISTRICT 2		x		
ROLAND GUTIERREZ	DISTRICT 3		x		
RICHARD PEREZ	DISTRICT 4		x		
PATTI RADLE	DISTRICT 5		x		
DELICIA HERRERA	DISTRICT 6		x		
ELENA GUAJARDO	DISTRICT 7		x		
ART A. HALL	DISTRICT 8		x		
KEVIN WOLFF	DISTRICT 9		x		
CHIP HAASS	DISTRICT_10		x		
MAYOR PHIL HARDBERGER	MAYOR		x		